



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"



Tim Gallagher, Director

February 3, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF BUDGET ADJUSTMENT FOR
LADERA COUNTY PARK SENIOR CENTER
(C.P. No. 69244)
(Second District - 3 - Vote Matter)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that these actions are categorically exempt from the California Environmental Quality Act (CEQA).
2. Approve a total project budget of \$2,500,000 for the Ladera County Park Senior Center Project, funded through the Regional Park and Open Space District, State Proposition 12 Roberti-Z'berg-Harris (RZH) and Park-In-Lieu Fees Accumulated Capital Outlay (Quimby) funds.
3. Approve the attached appropriation adjustment, in the total amount of \$855,000, to establish C.P. No. 69244 for the Ladera County Park Senior Center project and transfer existing appropriation from the Ladera Park General Improvements Project (C.P. 86429) in the amount of \$665,000 and from the Various 2nd District Park Improvements Project (C.P. No. 77109) in the amount of \$190,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will provide appropriation, offset by revenue, for the Ladera County Park Senior Center Project.

The proposed project consists of the construction of a new 4,300 square foot Senior Center building, including a community room, kitchen, restrooms, office, classroom/computer lab, lounge, counseling room, and conference room; landscaping; and a new parking lot with security lighting.

Implementation of Strategic Plan Goals

The recommended actions meet the County's Strategic Plan Goals of Service Excellence, Fiscal Responsibility and Children and Families Well-Being as it is an investment in public infrastructure and will create a facility to provide services that are beneficial and responsive to the community needs.

FISCAL IMPACT/FINANCING

The total project cost of \$2,500,000 will be funded by Regional Park and Open Space District specified funds in the amount of \$576,000 and Quimby funds in the amount of \$89,000 transferred from the Ladera County Park General Improvements Project (C.P. No. 86429); Regional Park and Open Space District Excess Funds allocated to the County for projects in the Second District in the amount of \$190,000, budgeted in the Various 2nd District Park Improvements Project (C.P. No. 77109); and a State Proposition 12 RZH grant of \$1,645,000. Upon your Board's approval of this action, the Department will submit an application to the State for the Proposition 12 RZH funds and, upon approval of the application by the State, we will return to your Board with a budget adjustment to appropriate the funds in the project.

Upon your Board's approval and the Regional Park and Open Space District's approval of the allocation of the excess funds (see related item on the Regional Park and Open Space District agenda), the attached appropriation adjustment will transfer \$665,000 of existing appropriation and revenue from the Ladera County Park General Improvements Project (C.P. No. 86429) and transfer \$190,000 of existing appropriation and revenue from the Various 2nd District Park Improvements Project (C.P. No. 77109).

Operating Budget Impact

Based on current salary and employee benefit rates and the current project scope, the one-time start-up and ongoing operation and maintenance costs for these projects are as follows:

Upon completion of the Senior Center Building, the Department anticipates one-time start-up costs of \$59,848 for furnishings, appliances, computer network equipment, and recreation equipment and supplies. The Department estimates annual ongoing operating costs to increase by \$159,170 for recreation staff salaries and employee benefits, utilities, recreation supplies, office supplies and equipment, maintenance supplies, and software licenses.

Parks and Recreation will refine both the one-time start-up costs and the ongoing operating costs upon completion of the design, when more specific information about the facility will be available. Based upon the current schedule, the one-time costs would be incurred in Fiscal Year 2005-06 and the ongoing costs would be incurred beginning

in Fiscal Year 2006-07. The Chief Administrative Office will review the cost estimates and will work with Parks and Recreation to determine the appropriate operating requirements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The State Proposition 12 RZH grant program requires a 30 percent match. The transfer of existing appropriation from the Ladera County Park General Improvements Project and the Various Second District Park Improvements Project will provide the match funding for the Senior Center Project. The required match for the Ladera County Park General Improvements Project will be provided by net County cost previously allocated to that project from Second District discretionary Capital Project funds.

This action has been reviewed by County Counsel.

ENVIRONMENTAL DOCUMENTATION

These actions are exempt from the California Environmental Quality Act pursuant to Section 15061 (b), (3) of the Guidelines for the implementation of the California Environmental Quality Act because it can be seen with certainty that these actions will have no significant effect on the environment. A Negative Declaration for the construction of the new Ladera Senior Center Project will be prepared and submitted for consideration when construction plans are submitted to your Board for Adopt and Advertise and Project Approval.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These recommended actions will have no impact on any other projects currently planned or under construction.

CONCLUSION

Please return one conformed copy of this action to the Chief Administrative Office, Capital Projects Division and the Department of Parks and Recreation.

Respectfully submitted,

Tim Gallagher
FOR Tim Gallagher
Director Parks and Recreation

David E. Janssen
David E. Janssen
Chief Administrative Officer

Attachment (1)

c: Executive Officer, Board of Supervisors (22)
County Counsel
Auditor-Controller

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S. 600 - 09
No.

DEPARTMENT OF PARKS & RECREATION

JAN. 14, xks 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTE MATTER

SEE ATTACHED

JUSTIFICATION: The budget adjustment is necessary to increase revenue and appropriation to fully fund the construction of the Senior Center Project at Ladera County Park.

Ahmed Bahbah
Ahmed Bahbah, Accounting Officer III

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

JAN. 22, 2004

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

No. 185

JAN 22 2004

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

BUDGET ADJUSTMENT

Fiscal Year 2003-04

3-VOTE MATTER

FINANCIAL SOURCES:

Department of Parks & Recreation
Ladera County Park (2)
General Improvements
Building & Improvements
A01 - PK – 86429 - 6014
\$665,000 Decrease Appropriation

Department of Parks & Recreation
Various 2nd District Parks
Building & Improvements
A01 - PK – 77109 – 6014
\$190,000 Decrease Appropriation

Department of Parks & Recreation
Ladera County Park (2)
Senior Center
Reg. Park and Open Space District
A01 - PK – 69244 – R400
\$766,000 Increase Revenue

Department of Parks & Recreation
Ladera County Park (2)
Senior Center
Charges for Services Quimby/CP
A01 - CP – 69244 – R401
\$89,000 Increase Revenue

FINANCIAL USES:

Department of Parks & Recreation
Ladera County Park (2)
General Improvements
Reg. Park and Open Space District
A01 – PK – 86429 - R400
\$576,000 Decrease Revenue

Department of Parks & Recreation
Ladera County Park (2)
General Improvements
Charges for Services Quimby/CP
A01 – CP – 86429 – R401
\$89,000 Decrease Revenue

Department of Parks & Recreation
Various 2nd District Parks
Reg. Park & Open Space District
A01 – PK – 77109 - R400
\$190,000 Decrease Revenue

Department of Parks & Recreation
Ladera County Park (2)
Senior Center
Building & Improvements
A01 - PK – 69244 - 6014
\$855,000 Increase Appropriation

JUSTIFICATION: The budget adjustment is necessary to increase revenue and appropriation to fully fund the construction of the Senior Center Project at Ladera County Park.